NEP-F.Y.BMS-SemII-Reg. Exam - April'2025

# Malini Kishor Sanghyi College of Commerce and Economics

| Accounting for Managerial Decisions: Sem II - FYBMS Time: 2 hours  Accounting for Managerial Decisions: Sem II - FYBMS Marks:  |
|--|
|  |
| Instructions:  |
| 1. Marks to the right indicate full marks.   |
| 2. All questions are compulsory, subject to internal choice.   |
| 3. Use of a simple calculator is allowed.  |
| O1 A. Choose the correct word and rewrite the entire sentence (Any 5) (5 mark  |
| A THE CHOOSE SHE COLLEGE WATER   |
| Owner's Funds equals      (a) Capital - Reserves & Surplus - Preliminary expenses  |
| (b) Debentures + Reserves & Surplus - Preliminary expenses   |
| (c) Capital + Reserves & Surplus - Preliminary expenses  |
| (d) Capital + Reserves & Surplus + Preliminary expenses  |
|  |
| 2. In figures of two or more periods are placed side by side to facilitate easy and meaning  |
| comparisons (a) ratio analysis (b) ratio analysis  |
| (a) Comparative statement analysis (b) common-size statement analysis (c) ratio analy  |
| (d) trend percentage analysis  |
| 3. While computing Proprietory Ratio:  |
| (a) Proprietor's funds are divided by Capital Employed (c) Preference Share Capital is ignored   |
| (b) Proprietor's funds are divided by Total Assets (d) None of the above   |
| 4. Standard Proprietory Ratio is   |
| (a) 2:1 (b) 1:1 (c) 1:33 (d) 65%   |
|  |
| 5. Cash payments of salaries and wages to employees will be shown in Cash Flow Statement as  |
| (a) Operating cash flow (b) Financing cash flow (c) Investing cash flow (d) Cash or cash equivalently  |
| 6. Gross working capital means   |
| (a) Total assets (b) Total current assets (c) Total current liabilities (d) Current assets minus current liabilit  |
|  |
| 7. The 5 C's of the credit does not include  |
| (a) Collateral (b) Condition (c) Content (d) Character   |
| terresent to the secretary and the secretary terresent to the secretary secretary sold and the secretary s |
| O 1 B State whether True or False (Any 5) (5 mark  |
| 1. While comparative statement shows the size of change, trend statement shows the direction of chan   |
| 2. Goodwill is shown under 'Application of Funds' in the vertical Balance Sheet.   |

- 3. Return on Proprietor's Funds = NPAT / Capital Employed x 100.
- 4. The higher the current ratio, the more likely a firm is able to pay its short-term obligations.
- 5. The gross operating cycle is the conversion of a firm's working capital from cash to inventories and inventories to receivables and back to cash.
- 6. The operating activities section of the statement of cash flows includes paying dividends and paying off loans.
- 7. Receivables management deals only with the collection of cash from the debtors.

Balance Sheet as on 31-3-2021

| Liabilities            | Rs       | Assets               | Rs       |
|------------------------|----------|----------------------|----------|
| Equity Share Capital   | 1,00,000 | Fixed Assets         | 1,20,000 |
| Reserves               | 10,000   | Stock                | 20,000   |
| Profit & Loss a/c      | 7,500    | Debtors              | 50,000   |
| 10% Debentures         | 50,000   | Bills Receivable     | 4,000    |
| Bank overdraft         | 25,000   | Prepaid expenses     | 5,000    |
| Creditors              | 20,000   | Cash at Bank         | 21,000   |
| Provision for Taxation | 17,500   | Cash in Hand         | 5,000    |
|                        |          | Share Issue expenses | 5,000    |
|                        | 2,30,000 |                      | 2,30,000 |

Rearrange the above Balance Sheet in vertical form to show following:

(1) Owners Funds (2) Borrowed Funds (3) Fictitious Assets (4) Quick Liabilities

#### OR

Q 2 B Following are the Income statements of Mapro Ltd. for the year ended 31st March 2018 and 2019. Prepare a Comparative Income Statement in vertical form. (10 marks)

**Income Statement** 

| ARREOR                  | HE COULDNAME OF THE PERSON OF |           |
|-------------------------|---|-----------|
| Particulars             | 2018 (Rs)   | 2019 (Rs) |
| Sales                   | 50,50,000   | 70,00,000 |
| COGS                    | 32,00,000   | 38,00,000 |
| Gross Profit            | 18,50,000   | 32,00,000 |
| Administrative expenses | 3,00,000  | 3,50,000  |
| Selling expenses        | 5,00,000  | 6,00,000  |
| Finance expenses        | 2,00,000  | 5,00,000  |
| Total Expenses          | 10,00,000   | 14,50,000 |
| Operating Net Profit    | 8,50,000  | 17,50,000 |
| Loss of sale of asset   | 5,00,000  | 4,50,000  |
| NPBT                    | 3,50,000  | 13,00,000 |
| Income Tax              | 80,000  | 2,00,000  |
| NPAT                    | 2,70,000  | 11,00,000 |

Q 3 A. Following are the Balance Sheets of two similar companies:

(10 marks)

Balance Sheet as on 31st March, 2019

| Liabilities            | TOM<br>Rs | TIM<br>Rs | Assets   | TOM<br>Rs | TIM<br>Rs |
|------------------------|-----------|-----------|--|-----------|-----------|
| Equity Share Capital   | 2,00,000  | 2,00,000  | Fixed Assets                                       | 3,96,000  | 4,16,000  |
| Reserve                | 10,000    | -         | Stock  | 1,20,000  | 60,000    |
| Profit & Loss A/c      | 34,000    | 48,000    | Debtors  | 1,60,000  | 80,000    |
| 8% Debentures          | 1,60,000  | 2,20,000  | Cash in hand                                       | 4,000     | 60,000    |
| Bank Overdraft         | 40,000    | -         | 77.77.27.20.11.11.11.11.11.11.11.11.11.11.11.11.11 |           |           |
| Creditors              | 1,80,000  | 60,000    |  |           |           |
| Provision for Taxation | 26,000    | 68,000    |  |           |           |
| Bills Payable          | 30,000    | 20,000    |  |           |           |
|                        | 6,80,000  | 6,16,000  |  | 6,80,000  | 6,16,000  |

You are required to calculate the following ratios of both companies TOM and TIM:

(i) Current Ratio (ii) Proprietory Ratio (iii) Capital Gearing Ratio

rks)

ks)

Q 3 B. Following is the Balance Sheet of Shinchan Ltd.

(10 marks)

Balance Sheet as on 31st March, 2020

| Liabilities                 | ₹        | Assets               | . ₹      |
|-----------------------------|----------|----------------------|----------|
| Equity Share capital        | 2,50,000 | Plant & Machinery    | 1,00,000 |
| 8% Preference Share Capital | 1,00,000 | Furniture & Fixtures | 30,000   |
| Reserves & Surplus          | 62,000   | Land & Building      | 1,00,000 |
| 10% Debentures              | 50,000   | Investments          | 1,00,000 |
| Bank Loan                   | 40,000   | Debtors              | 60,000   |
| Creditors                   | 60,000   | Bills Receivable     | 50,000   |
| Provision for tax           | 20,000   | Cash                 | 85,000   |
| Bank overdraft              | 20,000   | Stock                | 80,000   |
| Bills Payable               | 8,000    | Preliminary expenses | 5,000    |
|                             | 6,10,000 |                      | 6,10,000 |

Additional Information:

| Particulars               | Rs       |
|---------------------------|----------|
| Sales for the year        | 8,00,000 |
| Stock on 31st March, 2019 | 70,000   |
| Gross Profit              | 1,50,000 |

You are required to compute the following ratios: (a) Quick Ratio (b) Stock Turnover Ratio (c) Debtors Turnover Ratio

Q 4 A. From the following balance sheets of SAM Ltd. Prepare Cash Flow Statement under Indirect Method:

(10 marks)

| Liabilities          | 2018<br>(₹) | 2019<br>(₹) | Assets            | 2018<br>(₹) | 2019<br>(₹) |
|----------------------|-------------|-------------|-------------------|-------------|-------------|
| Equity Share capital | 1,35,000    | 1,40,000    | Goodwill          | 13,950      | 4,950       |
| Profit & Loss A/c    | 30,000      | 35,000      | Land & building   | 32,400      | 45,000      |
| General Reserve      | 10,500      | 19,000      | Plant & Machinery | 1,13,400    | 85,050      |
| Debentures           | 45,000      | 22,000      | Furniture         | -           | 40,500      |
| Loans                | 67,950      | 62,010      | Investments       | 40,500      | 49,500      |
| Creditors            | 71,650      | 43,940      | Debtors           | 94,500      | 1,14,120    |
| Proposed Dividend    | 13,500      | 16,200      | Bank Balance      | 89,650      | 11,630      |
| Bills Payable        | 10,800      | 12,600      |                   |             |             |
|                      | 3,84,400    | 3,50,750    |                   | 3,84,400    | 3,50,750    |

## **Additional information:**

- 1. Depreciation on Land and Building is Rs 4,400.
- 2. Income tax of Rs 10,000 has been paid during the year 2019
- 3. Investments costing Rs 8,000 were sold for Rs 10,000

#### OR

## Q 4 B. Prepare a working capital forecast from the following information of Rappers Group Ltd.

Production during previous year was 1,44,000 units. The same level of activity is intended to be maintained during the current year. Selling price is Re 10 per unit

(10 marks)

The expected ratios of cost to selling price are:

Raw Material 40%; Direct Wages 20%; Overheads 20%

- (1) Raw materials ordinarily remain in stores for 3 months before production.
- (2) Every unit of production remains in process for 2 months
- (3) Finished goods remain in warehouse for 3 months
- (4) Credit given to debtors is 3 months
- (5) Credit allowed by creditors is 4 months
- (6) Estimated balance of cash to be held is Rs 1,00,000
- (7) Time lag in payment of wages and overheads is 1/2 month

## OR

Q 5 B. A company has sales of Rs 70,00,000. The average collection period is 55 days, bad debt losses are 5% of sales, and collection expenses are Rs 70,000. The cost of funds is 15%. The company has two alternative collection programmes.

(10 marks)

|                                      | Programme<br>I | Programme II |
|--------------------------------------|----------------|--------------|
| Average Collection Period reduced to | 50 days        | 40 days      |
| Bad debt losses reduced to           | 4% of sales    | 3% of sales  |
| Collection expenses                  | Rs 60,000      | Rs 75,000    |

Evaluate which programme is viable.

## Q 6 Write Short Notes (Any 2)

- 1. Users of Financial Statement
- 2. Modes of expressing ratios
- 3. 5 C's of Credit Evaluation
- 4. Cash Flow from Financing Activity
  - 5. Objectives of Financial Statements

(10 marks)

Reg. Exam



## Malini Kishor Sanghvi College of Commerce and Economics

Subject: Human Resource Management Class: FYBMS Sem: II Time: 1 hour Marks: 30 Note: 1) All the questions are compulsory with internal choice. 2) Figures to the right indicate marks Q1. A) State whether True or False (Any – 5) (05 Marks) 1. HRM is a one-time process. 2. Grievance procedures must always involve formal steps with no flexibility. 3. Performance appraisals help in identifying areas for employee development. 4. Promotions are always based on an employee's tenure with the company. 5. HRP is only applicable in large organizations with complex operations. 6. Fringe benefits include bonuses, health insurance and pensions. 7. Legal compliance is an important aspect of HRM. B) Short Notes:- (Any – 1) (05 Marks) 1. Steps in Job Analysis Process 2. Advantages of Internal sources of Recruitment 3. Types of Selection Test Q2. A) Define HRM. Explain the features of HRM. (10 Marks) OR Q2. B) Define HRP. Discuss the need and importance of HRP. (10 Marks) Q3. A) Define Performance appraisal. Discuss the methods of Performance appraisal. (10 Marks) OR Q3. B) Define Promotion. Explain the types of Promotion. (10 Marks)

## NEP-F.Y. BMS-Sem I- Reg. Exam - April' 2025

## Malini Kishor Sanghvi College of Commerce and Economics

| Subje    | ct: Environment Education - II                              | Class: FYBMS                | Sem: II            |
|----------|---|-----------------------------|--------------------|
| Time:    | 1 hour  |                             | Marks: 30          |
| Note:    | 1) All the questions are compulsory w                       | vith internal choice.       |                    |
|          | 2) Figures to the right indicate marks                      |                             |                    |
|          |   |                             |                    |
| Q1. A    | A) Fill in the blanks with appropriate of                   | otion given:- (Any – 5)     | (05 Marks)         |
| 1.       | The SDGs were set up in the year                            |                             |                    |
| a.       | 1000  |                             |                    |
| b.       | 1992  |                             |                    |
| C.       | 2015  |                             |                    |
| d.       | 2019  |                             |                    |
|          | World summit on sustainable develor<br>Johannesburg in 2002 | pment was held at           |                    |
| b.       | Rio de Janeiro in 1992                                      |                             |                    |
| C.       | Kyoto in 1994   |                             |                    |
| d.       | Stockholm in 2000   |                             |                    |
|          | The United Nations has established a                        | a totalSustainable Develop  | ment Goals (SDGs). |
| b.       | 16  |                             |                    |
| C.       | 17  |                             |                    |
| d.       | 18  |                             |                    |
| 4.<br>a. | Tidal   | of non-conventional energy? |                    |
| b.       |   |                             |                    |
| C.       |   |                             |                    |
| d.       | Hydel   |                             |                    |
|          |   |                             |                    |
|          |   |                             |                    |

| 5.     | Renewable resources are also called as  |     |
|--------|---|-----|
| a.     | Fund Resources  |     |
| b.     | Flow Resources  |     |
| C.     | Flaw Resources  |     |
| d.     | Fault Resources   |     |
|        |   |     |
| 6.     | Solar panels make use of  |     |
| a.     | Silicon   |     |
| b.     | Rubber  |     |
| C.     | Aluminum  |     |
| d.     | Steel   |     |
|        |   |     |
| 7.     | In 2007, the organization, along with AI Gore, received the Nobel Peace Prize is      |     |
| a.     | IUCN  |     |
| b.     | IPCC  |     |
| C.     | WNO   |     |
| d.     | GEF   |     |
| В      | Short Notes:- (Any – 1) (05 Mark  | cs  |
|        | 1. Type of Waste  |     |
|        | 2. Thermal Energy   |     |
|        | 3. Non- Conventional sources of energy  |     |
|        |   |     |
| Q2. A  | Discuss waste reduction strategies and the steps in solid waste management. (10 Marks | (,  |
|        | OR  |     |
| O2 B   | Explain international organizations working toward environmental protection. (10 Mark | ra' |
| Q2. D  | Explain international organizations working toward environmental protection. (10 Wark | .5  |
| O3 A   | Enumerate the cultivating values such as respect for nature, stewardship, and         |     |
|        | sibility. (10 Mark  | re' |
| respon |   | .0  |
|        | OR  |     |
| Q3. B  | Discuss the principles of environmental ethics. (10 Marks                             | s)  |
|        |   | -   |
|        |   |     |

F.Y. BMS - Sem II- Reg Exam LNEP) - April 2025

### **MALINI KISHOR SANGHVI COLLEGE OF COMMERCE & ECONOMICS**

| SUBJECT: INDIAN CONSTITUTION  | SID: FYBMS( AICIE)  |
|---|---|
| DURATION: 1 HOUR  | MARKS: 30   |
| Note: All Questions Compulsory Carrying 10  | March each.   |
| Q1. A) Fill in the blanks. (Any 5) (05 Marks)                                       |   |
| without political influence was adopted.  Fundamental Rights are                    | he judicial system accessible to people who   |
| Court typically located in the  | dual states or group of states, with each Highcity of the respective region. ointed based on recommendations by the |
| Q1. B) Short Notes (Any 1) (05 Marks)   |   |
| <ul><li>a. PIL</li><li>b. Judicial Activism</li><li>c. Fundamental duties</li></ul> |   |
| Q2. Write in detail the basic structure of Indi                                     | an Constitution. (10 Marks)   |
| OR  |   |
| Q2. Explain detail Art 21 and Art 23. (10 Marl                                      | ks)   |
| Q3. What are the powers and functions of Su   | ipreme Court? (10 Marks)  |
| Q3. What is the structure of the High Court ?                                       | (10 Marks)  |

## Malini Kishor Sanghvi College of Commerce and Economics

Class: F.Y. BMS

Semester: II

Subject: Introduction to Cultural Activities – II Duration: 1 hr Total Marks: 30

Note: Figures to the right indicate full marks.

### Q1A) Multiple Choice Questions (Any FIVE out of SEVEN)

(5)

- 1. Which of these is a basic element of performing arts?
  - a) Script
  - b) Rhythm
  - c) Expression
  - d) All of the above
- 2. Which of the following is NOT a career option in performing arts?
  - a) Stage director
  - b) Lighting technician
  - c) Financial analyst
  - d) Actor
- 3. Improvisation in theatre helps actors:
  - a) Memorize their script faster
  - b) Think on their feet and adapt to changes
  - c) Ignore the emotions of the character
  - d) Perform the same script without deviation
- 4. The origin of performing arts can be traced back to:
  - a) The Industrial revolution
  - b) Ancient rituals and ceremonies
  - c) The Renaissance period
  - d) The 20th century
- 5. Which of the following is a key feature of Indian tribal art?
  - a) Use of gold leaf
  - b) Depiction of daily life and nature
  - c) Large-scale sculptures
  - d) Complex geometric patterns
- 6. Subodh Gupta is best known for his art created using:
  - a) Digital media
  - b) Steel utensils

| d) Photography   |      |
|--|------|
| 7. Which of the following is an essential skill for a career in fine arts?  a) Programming b) Financial analysis c) Creativity d) Legal drafting |      |
| Q1B) Write short notes(Any ONE out of THREE)   | (5)  |
| 1. Improvisation skills  |      |
| 2. Cultural significance of performing arts in India   |      |
| 3. Modern trends in Indian art   |      |
| Q2)  |      |
| A) Explain the fundamentals of voice modulation and projection in detail.  | (10) |
| OR   |      |
| B) Discuss the various career options in performing arts.  | (10) |
| Q3)  |      |
| A) Describe the various folk and tribal art forms of India.  | (10) |
| OR   |      |
| B) Name some eminent contemporary artists of India and what are they renowned for in the art world?  | (10) |

c) Traditional painting techniques

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## FY13MS - SBM-II GXaus APRIL - 2025 19/04/25 MALINIKISHORSANGHVI COLL

## MALINI KISHORSANGHVI COLLEGE OF COMMERCE AND ECONOMICS



#### **BUSINESS MATHEMATICS**

MARKS:30

TIME:1 Hour

Note: 1) All questions are compulsory 2) Each question carries 10 marks

Q.1A. Write following statement is true or false. Justify your answer. (Attempt any 5) [5]

- 1. The amount of interest earned through compound interest increases over time.
- 2. The interest amount remains the same every year for simple interest.
- 3. Simple interest can result in higher returns compared to compound interest over long periods
- 4. The determinant of a matrix can be negative.
- 5. A matrix is a rectangular array of numbers arranged in rows and columns.
- 6. The order of selection is important in combinations.
- 7. Value of 0! is zero.

B. Write any one short note from following.

[5]

- a. Differentiate between permutation and combination.
- b. Write note on types Economic functions.
- c. Write properties of determinant.

Q.2 A

[5]

a) Given that

If 
$$A = \begin{bmatrix} 0 & 4 & 9 \\ 8 & 3 & 7 \end{bmatrix}$$
.  $B = \begin{bmatrix} 7 & 3 & 8 \\ 1 & 4 & 9 \end{bmatrix}$  find the value of (i)  $B = 5A$  (ii)  $3A = 9B$ 

b) Without expansion find determinant of following.

i. 
$$\begin{vmatrix} 1 & 1 & 1 \\ 11 & 10 & 9 \\ 101 & 100 & 99 \end{vmatrix}$$
 ii.  $\begin{vmatrix} 20 & 27 & 36 \\ 2 & 3 & 4 \\ 1 & 2 & 3 \end{vmatrix}$  OR

[5]

[10]

B. Solve following equation using Cramer's Rule:-

1. 
$$3x+2y+4z=5$$
;  $x+z=2$ ;  $2x-y-4z=-1$ 

2. 
$$2x+y+z=8$$
;  $3x-y+2z=11$ ;  $x-y+z=4$ 

Tr. mole

Q.3 A

- a. Amit keeps a fixed deposit of Rs.25000 in a bank for 3 years, where rate of interest is 10% per annum compounded annually, find the total amount after 3 years. What will be total amount if the interest is compounded (A) every six months (b) every quarterly? [5]
- b. Miss. MNO purchased a refrigerator with a down payment of Rs. 2500 and the remaining amount to be paid in 6 equal monthly installments of Rs. 1000 each. Find the price of the fridge if the company wants to earn 12% p.a. [5]

OR

В.

- a. A manufacturer has put Rs. 30000 as initial cost and a variable cost of Rs 20 per unit for production of batteries. If each battery can be sold at Rs. 40, find total cost, total revenue, profit functions. Also find the number of batteries to be produced to achieve the break-even point of no profit, no loss.

  [7]
- b. A box contains 6 white balls ad 4 black balls. In how many ways can one select 3 white and 2 black balls from this box? [3]

## Malini Kishor Sanghvi College of Commerce and Economics

| Subje | ect: Introduction to Business             | Class: FYBMS                     | Sem: II    |
|-------|---|----------------------------------|------------|
| Time  | e: 1 hour                                 |                                  | Marks: 30  |
| Note  | : 1) All the questions are compulsory w   | ith internal choice              |            |
|       | . 1) 1 at the questions are comparisory w | in monar enoice.                 |            |
|       | 2) Figures to the right indicate marks    |                                  |            |
| 01 /  | A) Fill in the blooks with appropriate an | tion sivens (Any 5)              | (05.344.)  |
| Q1. F | A) Fill in the blanks with appropriate op | tion given:- (Any – 5)           | (05 Marks) |
| 1     | . The essence of business is              |                                  |            |
| a.    | . Profit maximization                     |                                  |            |
| b     | . Selling and marketing                   |                                  |            |
| C.    | . Exchange                                |                                  |            |
| d.    | . Buying and Selling                      |                                  |            |
|       |   |                                  |            |
| 2.    | creates form utility.                     |                                  |            |
| a.    | . Business                                |                                  |            |
| b.    | . Commerce                                |                                  |            |
| C.    | . Industry                                |                                  |            |
| d     | . Operations                              |                                  |            |
| 2     | The handquestors of EII is at             |                                  |            |
|       | . The headquarters of EU is at  London    |                                  |            |
|       | . Paris                                   | September 19 managements - C. T. |            |
|       | . Berlin                                  |                                  |            |
|       | . Brussels                                |                                  |            |
| u.    | . Blussels                                |                                  |            |
| 4.    | . Modernization strategy is a type of     | strategy.                        |            |
| a.    | Growth                                    | git I am ny Zamuni ka marindpar  |            |
| b.    | . Survival                                |                                  |            |
| C.    | Restructuring                             |                                  |            |
| d.    | . Retrenchment                            |                                  |            |

| <ol><li>Venture capital involves money.</li></ol>                         |                |
|---|----------------|
| a. Investor   |                |
| b. Bank   |                |
| c. Financial Institution  |                |
| d. Self   |                |
|   |                |
| 6. An entrepreneur is a   |                |
| a. Missionary   |                |
| b. Visionary  |                |
| c. Preacher   |                |
| d. Orator   |                |
|   |                |
| 7. Women entrepreneur exercise responsibility.                            |                |
| a. Unified  |                |
| b. Dual   |                |
| c. Family   |                |
| d. fixed  |                |
|   |                |
| B) Short Notes:- (Any – 1)  | (05 Marks)     |
| 1. Economic v/s Social Objectives   |                |
| 2. Positive effects of Trading Blocs on International Trade               |                |
| 3. Essentials of successful Turnaround strategy                           |                |
| J. Essentials of successful Lumaround strategy                            |                |
|   |                |
|   |                |
| Q2. A) Define Business. Explain the features of Business.                 | (10 Marks)     |
| OR  |                |
|   |                |
| Q2. B) Define CSR. Explain the importance of CSR.                         | (10 Marks)     |
|   |                |
| Q3. A) Define entrepreneurship. Discuss the competencies of entrepreneur. | (10 Marks)     |
|   | (101144410)    |
| OR  |                |
| Q3. B) Discuss the promotion of women entrepreneurs.                      | (10 Marks)     |
| Ser all and brown or mount or merchanical                                 | (10 1,1411,10) |
|   |                |

| FYBMS. SBM-IT Regular (NOP) Brom. APRIL-2025   |  |  |  |  |
|--|--|--|--|--|
| FYBMS. SBM-TP Regular (NOP) Evam. April-2025  Ad. Excel 24/04/25 Theory  |  |  |  |  |
| ll the questions are compulsory with internal choice.  |  |  |  |  |
| Figures on the right indicate marks.   |  |  |  |  |
| (Any 5) [5]  |  |  |  |  |
| 1) What is the default file extension for an Excel workbook in newer versions?   |  |  |  |  |
| ) .xls B) .xlsx C) .csv D) .docx   |  |  |  |  |
| 2) What is the intersection of a row and a column called?  |  |  |  |  |
| ) Table B) Cell C) Formula D) Range  |  |  |  |  |
| 3) What is the maximum number of columns in an Excel worksheet?  |  |  |  |  |
| ) 256 B) 16,384 C) 65,536 D) 1,048,576   |  |  |  |  |
| 4) What does the CONCATENATE function do?  |  |  |  |  |
| B) Joins text from multiple cells into one D) Sorts a list of values   |  |  |  |  |
| 5) Which protection option prevents users from inserting, deleting, or renaming sheets?  |  |  |  |  |
| ) Protect Workbook B) Protect Sheet C) Read-Only Mode D) Track Changes   |  |  |  |  |
| 6) What will be the output of =IF(A1=100, "Perfect", "Try Again") if A1 contains 75?   |  |  |  |  |
| ) Perfect B) Try Again C) Error D) 100   |  |  |  |  |
| ). What is a Macro in Excel?   |  |  |  |  |
| A small-sized Excel file B) A feature that allows automation of repetitive tasks D) A type of chart in Excel D) A built-in function for calculations |  |  |  |  |
| Q.1 B) Write a Short note (Any 1) [5]  |  |  |  |  |
| 1) Worksheet management in excel   |  |  |  |  |
| 2) Importance of Protecting Cells and Sheets in Excel  |  |  |  |  |
| IF Function in Excel   |  |  |  |  |
| .2 A) Explain excel user interface. [10]   |  |  |  |  |
| OR   |  |  |  |  |
| .2 Explain any 5 text functions in MS-Excel. [10]  |  |  |  |  |
| .3 A) Explain Financial functions in MS-Excel. [10]  |  |  |  |  |
| OR   |  |  |  |  |
| Explain Macro. [10]  |  |  |  |  |
|  |  |  |  |  |